



**Executive Committee Meeting
Wednesday, March 23, 2016
COAB Office
525 NE Oregon St., Suite 250
1PM-3PM**

DRAFT MINUTES

Members in attendance:

Bud Feules
Rabbi Michael Cahana
Mireaya Medina
Philip Wolfe

Meeting commenced 1:00 PM.

1. Introductions and welcome

2. Update from the COAB Chair

- Reviewed meeting with Department of Justice Assistant Attorney General Gupta. It was productive, candid, and dignified.
- There was a second meeting the next day with a larger group of community members, with a focus on working with young people.
- Both meetings were discussed: what has worked, what has not worked, and what needs to happen next.
- It was uplifting to be in a room with people who are working hard and are optimistic about their work.
- Continuing to formalize practice, procedures, and policies.
- Cody Ridenour, temporary hire, scheduled to start work on March 28, 2016.
- Concern over attendance at meetings. Not a balanced view. COAB should discuss ways in which to reach out to people, both those known personally and not. There is a need for more positive, creative contributions to the idea pool. There should be a

broader community pool attending, better representation of mental health community, and communities of color. This is especially important for the community engagement workshop.

- The community should know that COAB is accessible.

3. Work Plan and April agenda review

The Portland Police Bureau's strategic equity plan will be coming out soon. It might be good to look at before making the Community Engagement and Outreach (CEO) Plan. That information should be synthesized and possibly used for the CEO Plan.

4. COAB Budget

Planning for 2016-17 budget, Bud asked what realistic limits should be put on the COAB.

Deanna suggested discussing the Settlement Agreement first, then looking at the current \$41K budget. How the COAB wants to spend that is up to the COAB. If something is needed over and above, there needs to be an explanation.

Bud wanted to facilitate a process with the chairs to get feedback on what would be needed.

Kathleen said she understands it to be something requiring an act of City Council.

Deanna researched how to make that happen. COAB would need to come to an agreement on whether or not they want to do it (in Summer of 2015, most COAB members did not want to).

Kathleen said Executive could focus on providing services that COAB members need. There should be an assessment of those needs.

Bud asked what the deadlines for that would be.

Deanna suggested focusing on what the Executive Committee/COAB wants to do because the City votes on the budget in May.

Kalei said the National Association of Community-Oriented Law Enforcement (NACOLE) has scholarships available.

5. Update on Alternates

Discussion on COCL involvement on what, if any, role Executive Committee should play in structuring the process for alternates. COCL offered to provide administrative support (calling

former applicants, etc.). There was some objection to that because COCL was not involved previously. Another option would be to leave the alternate selection alone and instead focus on recruiting for new COAB members when their terms end.

Albina Ministerial Alliance, Department of Justice, and COCL in discussions.

Idea is to reconvene former selection committee, then contact former applicants. The group also noted it would like youth representation and representation from the Latino community.

Bud took issue with the idea of doing nothing and asked if the COAB should somehow weigh in.

Philip expressed concern and frustration over how long members had been without alternates.

Deanna said the goal was to improve the process from last time. The process needed to be created, then people needed to be on-boarded and trained. There was not much time to find replacements. Last time the selection committee was composed of members from 20 or so organizations. They did not interview the large number of applicants. Next time, the goal will be to make sure the new selection committee has time to review all applications appropriately. The committee would need to decide how to outreach.

Kathleen asked, if the COAB loses one or two more members now, would it be worth it to focus on alternates, or should the focus be recruiting for the next round, which would include finding alternates.

Sean asked if the City's Human Resources department would support.

Deanna said they could but to keep in mind that the COAB was intended to be community-led with as little input from the City as possible.

Kathleen asked people to remember that the Executive Committee proposed a two-hour information session for interested applicants so people could decide beforehand they apply if they want to apply. The intention is to have people self-select. Important to keep the COAB diverse, not just in color but in ideas, background, and lived experience.

6. Processes and documents review

Feedback from last meeting on application documents:

- The introduction should be less wordy
- The application part should be separate
- Provide interview guidelines for subcommittee chairs to use

Kathleen made changes: It's not the COAB's job to promote confidence, etc. The job is to oversee implementation of the Settlement Agreement. **Kathleen will email her edits to the Executive Committee to solicit feedback.**

Deanna said when there was an opening in the past on the Community and Police Relations Committee (CPRC), they used a three-person panel including a community representative, Human Rights Commission (HRC) representative, and a Portland Police Bureau (PPB) representative. Interviews didn't go to the full committee because it could be terribly embarrassing for people who applied and didn't get a position. It's not about secrecy as much as respecting people who will be accepted and as well as those who will be rejected.

Bud said it felt like a closed door and asked how the community would see it from the outside.

Kalei said they were accustomed to democracy not always being pretty, but it should nonetheless be open. She liked Bud's idea that members of the subcommittee should openly choose not to accept people.

Kathleen asked what the Executive Committee's process is for removing people who don't act well on the board and/or the subcommittees.

Kalei said whatever the plan ends up being, it should be consistent.

COAB Member Orientation Session

Kathleen had concerns regarding people being sworn in. She supported it as a ritual that denotes the transition from one state to another. What would that mean for people who refused to be sworn in? They would in a way still be public officials, regardless.

Philip asked who decides what the process should look like.

Kathleen said that was what was currently up for debate. COCL and COAB did not decide, nor the AMA. That leaves the City and DOJ.

Bud noted there were at least six major documents that were currently in the public view that expanded on the idea of policing. He suggested COAB look at the documents, such as the Fergusson Decree, the document, Community Policing in the 21st Century, etc. COAB should ask the questions: what can be learned from these documents and how could they shape the recommendations process?

How does the Executive committee engage and lead COAB to take advantage of opportunities – on the agenda for next meeting.

Meeting adjourned at 3:00 PM.