



**Executive Committee Meeting
Wednesday, February 24, 2016
COAB Office
525 NE Oregon St., Suite 250
1PM-3PM**

DRAFT MINUTES

In Attendance:

Rabbi Michael Cahana
Bud Feules
Mireaya Medina
Philip Wolfe

Meeting Commenced: 1:00pm

1. Introductions and welcome

2. Update from the COAB Chair

- Kathleen went to Race Talks.
- The Community Engagement & Outreach Subcommittee has been developing a Speaker's Bureau.
- Concerning the Attorney General visit: COAB might be able to meet with the Attorney General or Assistant Attorney General Gupta from the Civil Rights division. Kathleen recommended the Executive Committee meet with them.

3. Work Plan and March agenda review

Amy factored in two full COAB meetings a month to support the amount of work that is required.

Amy asked for feedback about Commander Uehara's presentation on community outreach at the March 10th COAB meeting.

Future COAB meetings Work Plan:

- March 24: Portland Police Bureau would like to bring a draft of its annual report to the meeting. Policy recommendations – there might be too many recommendations to cover in this meeting.
- April 14: Present Quarter Three and Quarter Four Outcome Assessment reports.
- April 28: Town Hall. If there is leftover time, it could be used to continue any remaining recommendations from the March 24th meeting.
- May 12: Vote on Quarter Three and Quarter Four Outcome Assessment report recommendations. Request to schedule Chief and Mayor in April or May; the May 12 meeting would be ideal.
- May 26: 310.40 (courtesy) recommendations. The Community and Police Relations Committee could report on its 2009 plan to address racial profiling.
- June 9: Report on focus groups and distribute final Quarter Three and Quarter Four Outcome Assessment report.
- June 23: CEOPS will present initial community outreach assessment findings to the COAB and the public.
- July: Feedback on the draft version of the Community Engagement and Outreach Plan (CEO Plan). Get feedback from COAB and community.
- August 11: Vote on policy recommendations.
- August: Continue to receive public comment on the CEO Plan.
- September: Draft CEO Plan recommended goals.
- Sept 22: Have draft done and develop metrics for these goals.
- October: Approve testimony for 10/27 Status Conference.

Discussion:

- Rabbi Cahana asked about the meeting time. He asked if 5:30-8:30pm was discussed, and if it was the best time. Kathleen suggested polling people to see.
- Ideas were discussed on planning the March 10th meeting/Community Engagement Workshop.
- Kathleen suggested a survey asking COAB what they want Uehara to present. Maybe include asking him to relinquish the posture that 'everything is good, we're doing a great job.'
- Bud said COAB needs to be brought in to discuss what they want to ask Uehara, ASAP.
- Kathleen suggested the first half should be questions, the second half for him to present.
- Bud suggested saying something brief at the February 25th COAB meeting: the public can post their questions in a public forum for Uehara. Kathleen said it could be done, but warned of getting questions and then not using them. There will be only so much time in the meeting.
- Amy asked Uehara to present alone rather than a team, which will be useful in terms of time.
- Kalei asked if the conversations will concern public relations and or dialogue. That is what the community wants to know.

4. Processes and documents review:

Document: What should be expected from a COAB member (discussion):

- The importance of helping prospective members understand what it means to be a public official, and what it means to be on the COAB.
- Kathleen stressed the importance of not putting people on the board who find out later what their responsibilities are.
- Amy did not think a pre-information session could be required.
- There was general consensus that it would be a good idea.

- Philip suggested more of an explanation on what the Community Liaison's role is supposed to be.

Document: New Member Orientation Session (post selection/swearing in):

- It is important to lay out how the history of the Settlement Agreement.
- Perhaps present "Black and Blue", an award-winning paper on history of race and police relations in Portland.
- Rabbi Cahana said many of the pieces could fit into one bullet point: "History of DOJ SA with City."
- Lay out what the COAB has been working to accomplish.
- Bud pointed out that differences of presenters might highlight conflict.
- Philip said COAB's job is to develop a relationship between Portland Police Bureau (PPB) and the community.
- Kathleen said the COAB's job is to help Portland Police Bureau develop a plan for their interaction with the community that will build trust.
- Suggested title: "Establish trust between PPB and community," with the subheading: "Communicate to community PPB's progress."
- Kathleen said COAB cannot establish trust. It can facilitate it. The responsibility is ultimately on the Portland Police Bureau.
- Jack talked about trust; he was concerned about trustworthiness. He said there was a difference between trusting someone and that person being trustworthy.
- Bud thought the COAB addressed trust through their recommendations and through accountability. It would be good for the Executive Committee to have input on the hiring process, though it is not currently within its scope.

Document: COAB's Core Values:

- Kathleen said COAB had not decided on these yet. She asked if the Executive Committee wanted to encourage COAB to do a values clarification exercise to come up with core values. They said it would probably take 30-40 minutes in a meeting. Kathleen felt it should be discussed with the whole COAB; Bud felt it could be handled in Executive Committee. It was decided to call the section for now "Our Charge."

Conversation regarding swearing in as public official:

- Kathleen said COAB members are public officials, that fact should be affirmed before they are sworn in.
- Bud asked what would happen if not everyone agreed to be sworn in.
- Kathleen's opinion was: if someone does not want to be sworn in, then they shouldn't be on the board. Judy Prosper felt differently.
- Argument against swearing in: some members have articulated that they would not do it because it felt too closely aligned to a public body.
- Mireaya said perhaps members who don't want to be public officials can play an advisory role.
- Amy did not think voting members could be converted to nonvoting members.
- Kathleen was concerned about people thinking they could be on a City board funded by the City and still and yet still be separate from the City; it doesn't make sense.

5. Accountability Subcommittee

Update: Myrlaviani has been appointed to DSUFCS and Philip to Chair of DSUFCS. Myrlaviani is still on Accountability so that subcommittee no longer has a problem with quorum.

6. Office warming party

End of March

Other business: Philip had concerns as a voting member. He has no alternate and he did not see anyone who fit as an alternate. He asked what should be done about that, and if there was a procedure.

Meeting adjourned at 3:00pm.